IOC Circular Letter No 2630
(Available in English only)

To: Official National Coordinating Bodies for liaison with the IOC

cc: Chairperson and Vice-Chairpersons of the Commission
Permanent Delegates/Observer Missions to UNESCO of IOC Member States
National Commissions for UNESCO in IOC Member States
IIOE-2 Joint Project Office (JPO)
IIOE-2 Steering Committee Co-Chairs

Subject: Nominations of candidates for membership to the IIOE-2 Steering Committee Science Themes and Working Groups


Following the IIOE-2 discussions at the 49th session of the IOC Executive Council and recognizing the need to ensure as wide a participation as possible and the most effective contribution of the IOC Member States in meeting the IIOE-2 objectives, I invite you to nominate candidates for membership of one or any of the six Science Themes and seven Working Groups (for the respective science and operational elements), as specified in the Implementation Strategy. These Groups will have their own Chairs who will be on the Steering Committee Executive Level. I present this invitation on behalf of my IIOE-2 Steering Committee Co-Chairs Dr Peter Burkill for the Scientific Committee on Ocean Research (SCOR) and Dr Satheesh Shenoi for the Indian Ocean Global Ocean Observing System (IOGOOS).

The IIOE-2 Steering Committee Co-Chairs, in consultation with the Chairs of the Science Themes and Working Groups, will make their selections from the list of candidates on the basis of the specific responses in the attached proforma and the:

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Department of Environmental Affairs
Foretrust Building
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Foreshore
SW Cape 8000 Cape Town
SOUTH AFRICA
(i) proven strength and skill of the nominees for the topic; and
(ii) gender and geographic balance including developed/developing countries balance.

We believe the memberships to be derived from your nominations will greatly facilitate effective contributions of all IOC Member States to the IIOE-2 objectives.

Members of the Science Themes and Working Groups will reflect international interests and skills in their particular area. Each group should be self-sustaining and will work largely, but not solely, using e-communication. We seek candidates who will support the IIOE-2 through their respective Groups by:

- Working under the leadership of their respective Science Theme/Working Group (WG) Chair to facilitate the delivery on the Science Theme/Working Group principal area of activity, as per the general guidance given in the IIOE-2 Implementation Strategy;
- Working through meetings and workshops as required, principally by e-communication; and
- Facilitating their respective Science Theme/Working Group function by collaborating with the other Science Theme/Working Groups and relevant elements of the wider Steering Committee structure as specified in the IIOE-2 Implementation Strategy.

You are kindly invited to complete the attached proforma and provide a brief CV (not longer than two pages) and return those to the Australian Node of the IIOE-2 Joint Project Office (JPO) by 15 September, as follows:

**Attn: Nick D’Adamo**
IOC IIOE-2 Coordinator, Australian Node of the IIOE-2 Joint Project Office
C/o UNESCO IOC Perth Programme Office
Level 3
1 Ord Street
West Perth, 6005
Western Australia, AUSTRALIA
Phone: +61 8 92262899
Email: nick.dadamo@bom.gov.au; iioe-2@bom.gov.au

Any general enquiries may be addressed to the JPO.

[signed]

Vladimir Ryabinin
Executive Secretary

**Enclosure:** Proforma for nominations for membership to IIOE-2 Steering Committee Science Themes and Working Groups
**PROFORMA TO NOMINATE FOR MEMBERSHIP TO SUPPORT THE IIOE-2 SCIENCE THEMES AND WORKING GROUPS**

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<td>Title:</td>
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<td>Highest Professional Qualification:</td>
<td>DSc / PhD / BSc / Other (or equivalent)</td>
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<td>Year that the qualification was gained</td>
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For which of the Science Themes or Working Groups is the nominee to be considered?

What are the particular skills that the nominee will use for the benefit of IIOE-2 Science Themes or Working Groups?

What is the experience of the nominee in national/international science coordination?

What is the motivation for the nominee’s application?
Does the nominee have the agreement of their institution to take on this responsibility?

What is the level of the nominee’s commitment (does the nominee have their own or their institution’s support for all the resources that will be needed to undertake the role (travel, time, other expenses)?

Any other comments?

Please complete the above, expanding each section as you see fit and send nomination to the Australian Node of the IIOE-2 JPO at (nick.dadamo@bom.gov.au; or iioe-2@bom.gov.au) by 15th September 2016.

Signature

Date: