To: Official National Coordinating Bodies for liaison with the IOC

cc.: Chairperson and Vice-Chairpersons of the Commission
Permanent Delegates/Observer Missions to UNESCO of IOC Member States
National Commissions for UNESCO in IOC Member States
Chairperson and Vice-Chairpersons of Major IOC Subsidiary Bodies (Scientific, Technical and Regional)
Partner Organizations in the region

Subject: Fourth Session of the IOC Sub Commission for Africa and the Adjacent Island States (IOCAFRIICA-IV), Alexandria, Egypt, 6-8 March 2017

I have the honour to invite you to attend the Fourth Session of the IOC Sub-Commission for Africa and the Adjacent Island States, which will be held in Alexandria, Egypt from 6 to 8 March 2017. The session will be preceded by a preparatory experts meeting on 4 March 2017 at the same venue.

I remind you that the Sub Commission for Africa and Adjacent Islands is intergovernmental by nature and is primarily open to Member States of the region. Interested countries and regional partner organizations are welcome as observers. Member States are expected to: (i) nominate their national delegations to the session, taking into account the scientific and technical character thereof; (ii) cover the cost of the attendance and participation of their representatives in the session; and (iii) propose national commitments to the IOC programmes in the region and ensure that adequate resources and means are available to effectively implement the decisions of the IOC Sub Commission.

It would be greatly appreciated if the names, official addresses and designations (i.e., Head of Delegation, Alternate, Representative or Adviser) of your delegates could be forwarded to the IOC Secretariat by 21 January 2017 at the latest (c/o Mr Mika Odido via e-mail: m.odido@unesco.org; cc: Ms Isabel Chavez, i.chavez@unesco.org), in order to allow preparation of a comprehensive list of participants in advance of the session. Representatives of Member States wishing to attend the preceding preparatory experts meeting, should expressly mention their wish by the same deadline.

.../...
The election of the Officers of the Sub Commission will take place during this session. Relevant information and forms, and the list of geographical groups are attached. Candidatures must reach the IOCAFRICA secretariat not later than 6 March 2017, opening day of the session.

We would also like to request the Member States of the IOCAFRICA Sub Commission to provide:

(i) Updated information on the national IOC focal point (name, institutional affiliation and address – including email) to facilitate efficient communication (see IOC Circular Letter 2634);

(ii) Details of the national ocean programmes and plans. This should include an outline of one key issue that IOCAFRICA could address in the country. Common activities will then be collated to form the basis of the IOCAFRICA work plans for 2017–2019, in order to ensure linkages to national priorities and plans.

The above information should be submitted to the Secretary of the Sub Commission, Mika Odido (m.odido@unesco.org), not later than 21 January 2017 to enable the secretariat to collate, translate and circulate the summaries before the fourth session of IOCAFRICA.

The Provisional Agenda (document IOCAFRICA-IV/1 Prov.) for the session is in annex to this letter. Further information and documents will be made available on-line at the meeting website (http://www.ioc-unesco.org/iocafria4) as soon as they are ready. The working languages for the session will be English and French, but the draft report, to be adopted during the session, will be available in English only.

Please accept, Sir/Madam, the assurances of my highest consideration.

Yours sincerely,

[signed]

Vladimir Ryabinin
Executive Secretary

Enclosures: Provisional Agenda (IOCAFRICA-IV/1 Prov.)
IOCAFRICA Election Nomination form
IOCAFRICA Electoral Groups
Fourth Session of the IOC Sub Commission for Africa and adjacent Island States

6–8 March 2017, Alexandria, Egypt

PROVISIONAL AGENDA

1. WELCOME AND OPENING
2. ADMINISTRATIVE ARRANGEMENTS FOR THE MEETING
   2.1 ADOPTION OF THE AGENDA
   2.2 DESIGNATION OF RAPPORTEUR
   2.3 CONDUCT OF THE SESSION
3. REVIEW OF IMPLEMENTATION AND PLANNING OF ACTIVITIES
   3.1 REPORT ON IOCAFRICA ACTIVITIES 2015-2016
   3.2 FOLLOW-UP ON IOCAFRICA-III DECISIONS AND RECOMMENDATIONS
   3.3 IOCAFRICA STRATEGIC PLAN 2014-2021 AND RELATED UNESCO/IOC PROGRAMMES AND PRIORITIES
   3.4 OVERVIEW OF NATIONAL OCEAN PROGRAMMES AND PLANS
4. IMPLEMENTATION THE IOCAFRICA STRATEGIC PLAN
   4.1 ER1: OCEAN AND COASTAL PROCESSES AROUND AFRICA, AND THEIR IMPACT ON ENVIRONMENT & RESOURCES
   4.2 ER2: MONITORING AND EARLY WARNING FOR COASTAL AND OCEANIC NATURAL HAZARDS
   4.3 ER3: IMPACT OF CLIMATE CHANGE ON AFRICAN OCEANS AND COASTAL AREAS
   4.4 ER4: MITIGATION OF THE IMPACTS OF COASTAL HAZARDS AND CLIMATE CHANGE
   4.5 ER5/6: CAPACITY DEVELOPMENT FOR MARINE SCIENCE AND TECHNOLOGY IN AFRICA
5. MODALITIES OF IMPLEMENTATION
   5.1 RESOURCE MOBILIZATION
   5.2 PARTNERSHIP AND LINKAGES
   5.3 PUBLIC AWARENESS AND ADVOCACY
   5.4 STRENGTHENING OF NATIONAL AND REGIONAL COORDINATION MECHANISMS (ESTABLISHMENT OF IOCAFRICA WORKING GROUPS - MECHANISMS FOR COORDINATION)
   5.5 MONITORING AND EVALUATION
6. PROGRAMME OF WORK FOR IOC AFRICA FOR 2017-2019
7. OTHER BUSINESS
8. ELECTION OF IOCAFRICA OFFICERS
9. DATES AND PLACES OF THE 5th SESSION OF THE IOC-AFRICA SUB COMMISSION
10. ADOPTION OF THE DECISIONS/RECOMMENDATIONS AND SUMMARY REPORT
11. CLOSURE
ELECTIONS OF THE OFFICERS OF THE IOC SUB COMMISSION FOR AFRICA
AND THE ADJACENT ISLAND STATES

Nominations

Nominations of individuals to either the post of Chairperson or one of the three posts of Vice-
chairpersons shall be submitted by Member States through the officially designated national
coordinating body specified for liaison with the Commission (Rule 26.2), namely through the IOC
Focal Point in the Member State or the Permanent Delegations to UNESCO.

Nominations shall be submitted in writing using Form A (Chairperson) or Form B (Vice-chairperson),
and must reach the Nominations Committee not later than 17:30 on 06 March 2017.

Each nomination shall contain a declaration from the candidate that he/she is prepared to stand for
the post for which he/she has been nominated and is willing to take on the obligations that would
devolve upon him/her, should he/she be elected.

Each candidate must be seconded by two Member States of the IOC Sub Commission for Africa and
the Adjacent Island States, other than the nominating Member State. In the case of Vice Chairperson
the Electoral Group of the seconder should be the same as that of the nominee’s Member State.

Elections

Should voting be necessary, decisions shall be made by a simple majority of the members present
and voting (Rule 43.16), by secret ballot.

IOCAFRICA ELECTORAL GROUPS

<table>
<thead>
<tr>
<th>GROUP A</th>
<th>GROUP B</th>
<th>GROUP C</th>
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<tbody>
<tr>
<td>Angola</td>
<td>Comoros</td>
<td>Algeria</td>
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<tr>
<td>Benin</td>
<td>Djibouti</td>
<td>Cabo Verde</td>
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<tr>
<td>Cameroon</td>
<td>Eritrea</td>
<td>Egypt* (Vice Chair)</td>
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<tr>
<td>Congo</td>
<td>Ethiopia</td>
<td>Gambia</td>
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<tr>
<td>Cote d'Ivoire* (Vice Chair)</td>
<td>Kenya</td>
<td>Guinea-Bissau</td>
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<td>DR Congo</td>
<td>Mauritius* (Vice Chair)</td>
<td>Libya</td>
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<td>Gabon</td>
<td>Madagascar</td>
<td>Mauritania</td>
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<td>Ghana</td>
<td>Mozambique</td>
<td>Morocco</td>
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<td>Guinea</td>
<td>Seychelles</td>
<td>Senegal</td>
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<td>Namibia</td>
<td>South Africa** (Chair)</td>
<td>Tunisia</td>
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<td>Nigeria</td>
<td>Tanzania</td>
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<td>Togo</td>
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<td>Sierra Leone</td>
<td>Sudan</td>
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IOC Sub Commission for Africa and the Adjacent Island States

Elections for Chairperson

Form A – Chairperson

Name of Member State: ……………………………………………………………………...

Name of Nominee: ……………………………………………………………………………

I declare that I am prepared to stand for election to the post of Chairperson of the IOC Sub Commission for Africa and the Adjacent Island States and, if elected, to take an active part in the work of the Sub Commission.

Signature of the Nominee: ……………………………………………………………

<table>
<thead>
<tr>
<th>Seconder 1</th>
<th>Seconder 2</th>
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</thead>
<tbody>
<tr>
<td>Member State of IOCAFICA</td>
<td>………………..</td>
</tr>
<tr>
<td>Name in capitals</td>
<td>………………..</td>
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<tr>
<td>Position</td>
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<tr>
<td>Signature</td>
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Date sent to the IOC Secretariat | Date and time received by the IOC Secretariat

…………………………………… | ………………………………………………………..
IOC Sub Commission for Africa and the Adjacent Island States

Elections for Vice Chairperson

Form B – Vice-chairperson

Name of Member State: ……………………………………………………………………...

Name of Nominee: ……………………………………………………………………………

I declare that I am prepared to stand for election to the post of Vice-chairperson of the IOC Sub Commission for Africa and the Adjacent Island States and, if elected, to take an active part in the work of the Sub Commission.

Signature of the Nominee: ……………………………………………………………

Seconders

Seconder 1

Seconder 2

Member State of IOCAFIRICA

……………….  ………………..

Name in capitals

……………….  ………………..

Position

……………….  ………………..

Signature

……………….  ………………..

Date sent to the IOC Secretariat

……………………………

Date and time received by the IOC Secretariat

……………………………