IOC Circular Letter No 2764

(Available in English and Spanish)

IOC/CT/pw 1st April 2019

To: Official National Coordinating Bodies for Liaison with IOC in IOCARIBE Member States
UN and Regional Organizations Co-operating with IOCARIBE

cc.: Chairperson and Vice-Chairpersons of IOC and Major IOC Subsidiary Bodies (Scientific, Technical and Regional)
Other Official National Coordinating Bodies for liaison with the IOC
Permanent Delegates/Observer Missions to UNESCO, and
National Commissions for UNESCO of IOC Member States

Subject: Invitation to the Fifteenth Intergovernmental Session of the IOC Sub-Commission for the Caribbean and Adjacent Regions (SC-IOCARIBE-XV),
6–10 May 2019, Oranjestad, Aruba

On behalf of Mr Francisco Brizuela, IOCARIBE Chairperson, I have the pleasure of inviting you to participate in the Fifteenth Intergovernmental Session of the IOC Sub-Commission for the Caribbean and Adjacent Regions, which will be generously hosted by Aruba (Kingdom of the Netherlands) from 6 to 10 May 2019 in Oranjestad.

Registration for the IOCARIBE session will take place on Tuesday 7 May from 08:00 to 09:00 a.m. The session will be preceded by an IOCARIBE International Marine Sciences Conference on 6 May 2019.

Considering the intergovernmental nature of the IOCARIBE Sub-Commission, the session is primarily open to Member States in the region. Other interested countries and regional partner organizations are welcome as observers. Member States are expected to: (i) nominate their national delegations to the session, taking into account the scientific and technical character thereof; (ii) cover the cost of the attendance and participation of their representatives in the session; (iii) propose national commitments to the IOC programmes in the region and ensure that adequate resources and means are available to effectively implement the decisions of the IOCARIBE Sub-Commission.

In accordance with Rule of Procedure No 25(1), it is required that the names, official address and designations (i.e. Head of delegation, Alternate, Representative or Adviser) of participants be forwarded to the IOCARIBE Secretariat (attention Dr Cesar Toro, c.toro@unesco.org copied to: p.wills-velez@unesco.org), by 20 April 2019 at the latest, using the attached form.
The Provisional Agenda (Document IOC/SC-IOCARIBE-XV/1 Prov.) and the Timetable (Document IOC/SC-IOCARIBE-XV/1 Add. Prov.) for the session are enclosed herewith. The documentation and relevant information for the session are made available at http://IOCARIBE-XV as they are ready.

At this forthcoming session, the Sub-commission will elect its Officers, namely one Chairperson, and three Vice-Chairpersons. Nominations must reach the Secretariat before 7 May 2019 at 18:00 hours. They can be addressed in advance to the IOCARIBE Secretariat, c.toro@unesco.org; cc p.wills-vellez@unesco.org. The technical arrangements for the elections will be available on the above mentioned website. The application forms for the posts of Chairperson and Vice-Chairpersons, can be either copied from the published IOC Rules of Procedure or downloaded from the IOCARIBE-XV website.

Yours sincerely,

[signed]

Vladimir Ryabinin
Executive Secretary

Enclosures:  
- Provisional Timetable  
- Provisional Agenda  
- Preliminary form for list of participants  
- Elections of the IOCARIBE Board of Officers (Forms A, B and C)
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<tr>
<th>Hrs.</th>
<th>MONDAY / LUNES 6 May/Mayo</th>
<th>TUESDAY / MARTES 7 May/Mayo</th>
<th>WEDNESDAY / MIÉRCOLES 8 May/Mayo</th>
<th>THURSDAY / JUEVES 9 May/Mayo</th>
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<tr>
<td>09:00</td>
<td>IOCARIBE CONFERENCE 08:00 Registration. 09:00 1-OPENING Group Photo</td>
<td>5. REGIONAL PROJECTS 5.1. OCEAN RESEARCH 5.1.1 HAB-ANCA 5.1.2 Ocean Acidification 5.2 OBSERVING SYSTEMS AND SERVICES 5.2.1 IODE 5.2.1.1 IODE XXV 5.2.1.2 ODINCARSA 5.2.1.3 Caribbean Marine Atlas CMA 5.2.1.4. Ocean Teacher Global Academy OTGA</td>
<td>5.5 SUSTAINABLE DEVELOPMENT AND GOVERNANCE 5.5.1 Integrated Coastal Area Management 5.5.1.1 ICAM LA Project 5.5.1.2 IWECO Project 5.5.2 Marine Spatial Planning 5.5.3 Caribbean Large Marine Ecosystems CLME+</td>
<td>7.2 Elections of the Board of Officers 7.2.1 Chairperson of the Sub-Commission 7.2.2. Vice-Chairpersons of the Sub-Commission 7.3. Dates and Place for the Sixteenth IOCARIBE Session</td>
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<td>10:30</td>
<td>COFFEE BREAK / CAFE</td>
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<td>5.6 IOCARIBE PROGRAMME AND PROJECT IMPLEMENTATION AND WORKPLAN March 2017 – April 2019 6. INSTITUTIONAL AND LEGAL FRAMEWORK 6.1 Status of Cooperation with other Organizations 7. ADMINISTRATION AND MANAGEMENT 7.1 Report by IOCARIBE Secretary on Programme and Budget for 2019-2021 Closing of draft Recommendations</td>
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<td>11:00</td>
<td>IOCARIBE CONFERENCE 2. ORGANIZATION OF THE SESSION 2.1 Adoption Agenda 2.2 Designation Rapporteur 2.3. Establishment of Intrasessional Committees and Working Groups 2.4 Introduction of Documentation and Timetable 3. STATUTORY REPORTS 3.1 Statement of the Chairperson 3.2 IOCARIBE Secretary’s Report</td>
<td>5.2.2 GEBCO 5.2.2.1 SEABED 2030 5.2.2.2 Meso American &amp; Caribbean Sea Hydrographic Commission 5.2.3 IBCCA 5.2.3.1 New Bathymetric Surveys Initiatives in the Region</td>
<td>5.6.1 IOCARIBE GOOS 5.6.2.1 IODE-XXV 5.6.2.2 ODINCARSA 5.6.2.3 Caribbean Marine Atlas CMA 5.6.2.4. Ocean Teacher Global Academy OTGA</td>
<td>8. ADOPTION OF DECISIONS AND RECOMMENDATIONS</td>
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<td>14:00</td>
<td>IOCARIBE CONFERENCE 4. STRATEGIC DEVELOPMENT 4.1 IOC Draft Medium-Term Strategy 2014-2021 4.2 IOC New Capacity Development Strategy Implementation Plan 4.3 UN DECADE OF OCEAN SCIENCE FOR SUSTAINABLE DEVELOPMENT 4.3.1 Regional Workshops 4.3.2 Alliances and Partnerships to contribute to the UN Decade Goals Implementation</td>
<td>5.2.4 IOCARIBE-GOOS 5.2.4.1 Initiatives within IOCARIBE-GOOS to improve Member States Ocean Observing, Monitoring and Forecasting Capacity 5.2.5 Sargassum and Oil Spills Forecasting System 5.2.6 Coastal Inundation Demonstration Project – CIFDP-C</td>
<td>Free afternoon for Delegates Preparation of Recommendations for Secretariat</td>
<td>8. ADOPTION OF DECISIONS AND RECOMMENDATIONS</td>
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<td>16:00</td>
<td>4.4 SUSTAINABLE DEVELOPMENT GOALS-SDG 14 4.5 IOCARIBE INTERNATIONAL MARINE SCIENCE CONFERENCE 2021 4.6 OCEAN LITERACY</td>
<td>5.3 EARLY WARNING AND SERVICES 5.3.1 IOC/ CARIBE-EWS-IOC 5.4 ASSESSMENT INFORMATION FOR POLICY 5.4.1 UN Regular Process World Ocean Assessment 5.4.2 IOC Global Ocean Science Report</td>
<td>Free afternoon for Delegates Preparation of Recommendations for Secretariat</td>
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<td>18:00</td>
<td>After dark</td>
<td>Closing Nominations for Officers</td>
<td>Preparation of Decisions &amp; Recommendations</td>
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Fifteenth Intergovernmental Session of the UNESCO IOC Sub-Commission for the Caribbean and Adjacent Regions (IOCARIBE-XV)  
Decimoquinta Reunión Intergubernamental de la Subcomisión de la COI UNESCO para el Caribe y Regiones Adyacentes (IOCARIBE-XV)  
(Oranjestad, Aruba, 6 – 10 May 2019)
INTERGOVERNMENTAL OCEANOGRAPHIC COMMISSION (of UNESCO)

Fifteenth Session of the UNESCO IOC Sub-Commission for the Caribbean and Adjacent Regions (IOCARIBE)
(Oranjestad, Aruba, 6 – 10 May, 2019)

PROVISIONAL AGENDA

1. OPENING

2. ORGANIZATION OF THE SESSION
   2.1 ADOPTION OF THE AGENDA
   2.2 DESIGNATION OF THE RAPPORTEUR FOR THE SESSION
   2.3 ESTABLISHMENT OF INTRASESSIONAL COMMITTEES AND WORKING GROUPS
   2.4 INTRODUCTION OF DOCUMENTATION AND TIMETABLE

3. STATUTORY REPORTS
   3.1 STATEMENT OF THE CHAIRPERSON
   3.2 IOCARIBE PROGRAMME AND BUDGET SECRETARY’S REPORT

4. STRATEGIC DEVELOPMENT
   4.1 IOC DRAFT MEDIUM-TERM STRATEGY 2014-2021
   4.2 IOC NEW CAPACITY DEVELOPMENT STRATEGY: IMPLEMENTATION PLAN
   4.3 UN DECADE OF OCEAN SCIENCE FOR SUSTAINABLE DEVELOPMENT
      4.3.1 Regional Workshops
      4.3.2 Alliances and Partnerships to contribute to the UN Decade goals implementation.
   4.4 SUSTAINABLE DEVELOPMENT GOALS – SDG 14
   4.5 IOCARIBE INTERNATIONAL MARINE SCIENCE CONFERENCE 2021
   4.6 OCEAN LITERACY

5. REGIONAL PROJECTS
   5.1 OCEAN RESEARCH
      5.1.1 Harmful Algae Blooms in the Caribbean and Adjacent Regions (HAB-ANCA)
      5.1.2 Ocean Acidification
   5.2 OBSERVING SYSTEMS AND SERVICES
5.2.1 Oceanographic Data and Information Exchange (IODE)
  5.2.1.1 IODE XXV
  5.2.1.2 ODINCARSA
  5.2.1.3 Caribbean Marine Atlas CMA
  5.2.1.4 Ocean Teacher Global Academy OTGA

5.2.2 GEBCO- General Bathymetric Chart of the Oceans
  5.2.2.1 SEABED 2030
  5.2.2.2 MESO AMERICAN & CARIBBEAN SEA HYDROGRAPHIC COMMISSION

5.2.3 International Bathymetric Chart for the Caribbean and the Gulf of Mexico (IBCCA)
  5.2.3.1 New Bathymetric Surveys Initiatives in the Region

5.2.4 Global Ocean Observing System (GOOS): IOCARIBE-GOOS
  5.2.4.1 Initiatives within IOCARIBE-GOOS to improve Member States Ocean Observing, Monitoring and Forecasting Capacity

5.2.5 Sargassum and Oil Spills Forecasting System

5.2.6 Coastal Inundation Forecasting Demonstration Project in the Caribbean (CIFDP-C)

5.3 EARLY WARNING AND SERVICES
  5.3.1 ICG/CARIBE-EWS – IOC Intergovernmental Coordination Group for the Tsunami and other Coastal Hazards Warning System for the Caribbean and Adjacent Regions

5.4 ASSESSMENT INFORMATION FOR POLICY
  5.4.1 UN Regular Process on Global Reporting and Assessment on the State of the Marine Environment, including Socio-economic Aspects – World Ocean Assessment
  5.4.2 IOC Global Ocean Science Report (GOSR)

5.5 SUSTAINABLE MANAGEMENT AND GOVERNANCE
  5.5.1 Integrated Coastal Area Management (ICAM)
    5.5.1.1 ICAM LA Project
    5.5.1.2 IWECO Project
  5.5.2 Marine Spatial Planning
  5.5.3 Caribbean Large Marine Ecosystem (CLME+)

5.6 IOCARIBE PROGRAMME AND PROJECT IMPLEMENTATION AND WORKPLAN March 2017 – April 2019

6. INSTITUTIONAL AND LEGAL FRAMEWORK
  6.1 STATUS OF COOPERATION WITH OTHER ORGANIZATIONS

7. ADMINISTRATION AND MANAGEMENT
7.1 REPORT BY IOCARIBE SECRETARY ON PROGRAMME AND BUDGET FOR 2019-2021

7.2 ELECTIONS OF THE BOARD OF OFFICERS OF THE SUB-COMMISSION
[Rules of Procedure No.25 (3) and Appendix I]

7.2.1 Election of the Chairperson of the Sub-Commission

7.2.2 Election of Vice-Chairpersons of the Sub-Commission

7.3 DATES AND PLACE OF THE SIXTEENTH SESSION OF THE SUB-COMMISSION

8. ADOPTION OF DECISIONS AND RECOMMENDATIONS

9. CLOSURE
Fifteenth Intergovernmental Session of the IOC Sub-Commission for the Caribbean and Adjacent Regions, SC-IOCARIBE-XV, Oranjestad, Aruba May 6–10, 2019

PRELIMINARY FORM FOR LIST OF PARTICIPANTS

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<th>Alternate</th>
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*Tick one language only
FIFTEENTH SESSION OF THE IOC SUBCOMMISSION FOR THE CARIBBEAN AND ADJACENT REGIONS IOCARIBE-XI
(Oranjestad, Aruba, May 6–10, 2019)

ELECTIONS FOR THE MEMBERS OF THE IOCARIBE BOARD OF OFFICES
CANDIDATES
Elections of the IOCARIBE Board of Officers

The Fifteenth Intergovernmental Session of the IOC Sub-Commission for the Caribbean and Adjacent Regions (SC-IOCARIBE-XV), May 6–10, 2019, shall elect the Members of the IOCARIBE Board of Officers, namely, one Chairperson and three Vice-chairpersons, for the term 2019–2021.

The Chairperson shall declare the opening and closing of each session, direct the discussions and ensure observance of the Rules of Procedure, accord the right to speak, put questions to the vote and announce decisions. The Chairperson shall rule on points of order and, subject to these Rules, shall control the proceedings and maintain order and shall strive to work by consensus (Rule 38).

The Vice-chairpersons assist the Chairman in his/her functions and substitute him/her where necessary.

The Chairperson and the Vice-chairpersons of a Subsidiary Body shall not remain in his/her mandate more than two successive terms (as this is the limit established for an IOC Chairperson, Rule 17.2. The time limit of a mandate is two years according to Article 7.2 of the IOC Statutes).

Nominations

Nominations of individuals to either the post of Chairperson or the posts of Vice-chairpersons shall be submitted by Member States through the officially designated Head of Delegation to the SC-IOCARIBE-XV Session, or through the IOC/IOCARIBE Focal Point in the Member State or the Permanent Delegation to UNESCO.

Nominations shall be submitted in writing to the IOCARIBE Secretary using the standard Form A (Chairperson) or Form B (Vice-chairpersons) and must reach the Executive Secretary or his representative on the first day of the meeting by close of business. (For this Session 6 April, 2019).

Each nomination shall contain a declaration from the candidate that he/she is prepared to stand for the post for which he/she has been nominated and is willing to take on the obligations that would devolve upon him/her, should he/she be elected. Each nomination shall also contain a CV with the profile of the candidate (Form C). Each candidate must be seconded by two Member States of the IOCARIBE Sub-Commission other than the nominating Member State. Nominations should be called for in advance of each IOCARIBE Session and the closing time for acceptance of nominations shall be two full working days before the date of elections.
Elections

The IOC general practice is working and deciding by consensus (Rule 38.1). Should voting be necessary, decisions shall be made by a simple majority of the members present and voting (Rule 43.16), by secret ballot.
IOC SUBCOMMISSION FOR THE CARIBBEAN AND ADJACENT REGIONS (SC-IOCARIBE)

Fifteenth Intergovernmental Session of the IOC Sub-Commission for the Caribbean and Adjacent Regions (SC-IOCARIBE-XV)

Biennial Elections for Chairperson

Form A – Chairperson

Name of Member State: ……………………………………………………………………

Name of Nominee: ……………………………………………………………………………

I declare that I am prepared to stand for election to the post of Chairperson of the IOCARIBE Sub-Commission and, if elected, to take an active part in the work of it.

Signature of the Nominee: ……………………………………………………………

Seconder 1

Seconder 2

Member State of the IOCARIBE Sub-Commission

Name in capitals

Position

Signature

Date sent to the IOC Secretariat

Date and time received by the IOC Secretariat
IOC SUB-COMMISSION FOR THE CARIBBEAN AND ADJACENT REGIONS (SC-IOCARIBE)

Fifteenth Intergovernmental Session of the IOC Sub-Commission for the Caribbean and Adjacent Regions (SC-IOCARIBE-XV)

Biennial Elections for Chairperson

Form B – Vice-Chairpersons

Name of Member State: ………………………………………………………………………………………………………

Name of Nominee: ………………………………………………………………………………………………………

I declare that I am prepared to stand for election to the post of Chairperson of the IOCARIBE Sub-Commission and, if elected, to take an active part in the work of it.

Signature of the Nominee: ……………………………………………………………………………………………

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<tr>
<th>Seconder 1</th>
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Date sent to the IOC Secretariat Date and time received by the IOC Secretariat
IOC SUB-COMMISSION FOR THE CARIBBEAN AND ADJACENT REGIONS (SC-IOCARIBE)

Fifteenth Intergovernmental Session of the IOC Sub-Commission for the Caribbean and Adjacent Regions (SC-IOCARIBE-XV)

Biennial Elections for Members of the IOCARIBE Board of Officers

Biennial Elections for Chairperson
Form C – CV of Nominee

[NAME]

Date of birth:
Languages:
Address:
Phone number:
Fax number:
Email:

CURRENT POSITION

[Please insert text]

EDUCATION

[Please insert text]

PREVIOUS PROFESSIONAL EXPERIENCE

[Please insert text]